

Minutes

Children's Kiva Montessori School
PTO Meeting
[December 2nd] at [3:45-4:45] – Beech Street

- I. Welcome/Attendance: Pass sign up around
- II. PTO Vision – The Children's Kiva Parent/Teacher Organization (PTO) serves as a liaison between parents, teachers, staff and the Board of Directors, with the goal of enriching the Kiva community. The PTO strives to create a welcoming atmosphere for families to engage more deeply in their children's education by providing a forum for sharing ideas and by sponsoring opportunities for family involvement.
- III. Reports:
 - a. PTO President:
 - i. PTO officer reports-
 - ii. Mentoring Program Overview
 - iii. Established the online reporting (got less reports)
 1. Those families that I received reports about are doing well.
 2. Questions/concerns
 - iv. National School of Choice Week
 1. Josh Contacted the directors of the other schools and we will hold a joint community wide NSCW progressive dinner ending at beech street.
 2. We need to pick a date! Week of January 25-31st
 3. Post event on NSCW website by Dec 19th
 4. Tentative plan: (30-45 min at each is perfect)
 - a. A group of 20 or so community members will be invited such as RE1 school board, elementary principals, city council members.
 - b. 5:00 Event will begin at SWOS and they will provide an appetizer
 - c. 5:45 The group will travel to CH where they will enjoy nice salad (PTO will provide)
 - d. 6:30 Group will travel to Beech street where soup and bread will be served. They will visit with battle rock school in the common room as well as tour EMS (PTO will provide)
 - e. 7:00 dessert open for our parents (and broader community) to come and enjoy the event.
 5. At the event children's letters on display, maybe a group dance. The actually have a NSCW dance... (Why kids love their school and maybe a program. Kids who want to participate can learn the dance. Date will be determined by directors josh and Lexi. Josh will contact Goal Academy and invite them as well) (salads will be individually served along with 3 soups and dessert) (donation opportunity- possible donation cards in envelope-Erin tanner will take this on and have Josh contact other schools to let them know they are able to do this as well)
 6. Want to help with this event! email Cari cspoonemore@gmail.com
 - b. Treasure Report (3min) Angie Seeley
 - i. Report Received (see report for full details) (1750\$ in bank for distribution to special projects)

- c. Fundraising Report (10 min) Erin Tanner
 - i. Festival of Trees/Festival on the Plaza
 - ii. Other Fundraising efforts
 - iii. Needs
(Erin has enough cookies and white lights. Every strand needs name and number on their lights. How late? 3trees live auctioned, choir 7:15, auction, may need another performance to last until 8:00-8:30. We will have kids make snowmen. Need old tshirts for hats and buttons and yarn-Monica Plewe. Glue dots instead of Elmer's glue. \$20 can go to this. Have KSJD announce? Put a sandwich board sign up as well? Ang Partington has a tree to donate)
- d. Volunteer Director (10 min) Stacy
 - i. Report received
 - ii. Follow up on Volunteer needs-Work Day Saturday Dec. 13th 9-3 Stacey and Josh check out stuff at warehouse Thursday get word out about work day. Cari volunteered to watch kids 9-12 if needed.
 - iii. New electronic recording system of parent partnership hours ?'s
 - iv. Lunch Dec. 19th for staff- what location (beech st)
 - v. Other Volunteer business (Stacy and Josh will look at lockers and cabinets and see how much work it will be. Volunteers are iffy and want to know what they are getting into before they commit- Cari volunteered to help with Childcare for a portion. An email will be sent)
- e. Director 5 min each
 - i. Josh Warinner Executive Director (no report but thanks for being here and support)
 - ii. Alexia Hudson-CH Director
 - 1. Kids Fest? (Great feedback for stone soup. Lottery is coming up- all questions needs to go to josh or Lexi. Me meeting is next Monday re kids Fest. Lexi will address this at the next PTO meeting. It will be held 25th April at the rec center outside with screenings inside)

IV. New business
a.

V. Calendaring

- a. Upcoming events
 - i. equal exchange orders due tomorrow
 - ii. Good luck Lego team on Saturday
 - iii. Festival of trees after the parade of lights Dec 6th
 - iv. BOD meeting Monday Dec. 8th 5:30 pm at CH/ 7pm at EMS
 - v. Winter Social WEDNESDAY 17th 5:00-7:30
 - vi. NO school professional development Dec 19th
 - vii. Winter break Dec 22nd- January 5th
 - viii. PTO meeting Jan 6th
- b. Next PTO meeting
 - i. Jan. 6th 3:45 at E/MS

VI. PTO Forum- this is an opportunity for parents, teachers and other PTO members to voice celebrations or concerns. (if you have an item that will take longer than 2 minutes please submit it as an agenda item the Monday before PTO meeting)

- a. Celebration! Great parent turn out to decorate the Kiva tree for festival of trees. 2 parents that have not been involved thus far.
(Possibly get the speed limit reduced In Front of the school)
- Review all Action Items –

- Josh 1. contact directors of school of choice as well as a goal academy. set date for NSCW week of Jan 25-31st. Let them know they can have a donation jar. 2. Warehouse with Stacey get work day set.
- Cari NSCW dance, watch kids for work day
- Erin Donation cards and envelopes, festival of trees
- all teachers-help students write letters or draw picture about their school-why they are happy they are a school of choice.
- Monica-buttons/yarn for snowmen
- Ang donate tree get to Erin ASAP
- Erin do everything ;) check in with KSJD, get sandwich board poster by city market, flyer for kids to pass out.
- stacey-meet josh warehouse get work day set.
- Rebecca- start three oceans to get speed zone/school zone on Empire. email Cari names for NSCW-county commissioner etc.

VII. Items for Future Agenda(s) – Kids Fest, parent survey result- PTO relevant

VIII. Adjournment – Late sorry! Great parent input and I am excited to have such an awesome group to work with.