

Children's Kiva Montessori School  
PTO Meeting  
October 13th 5:30-6:00 P.M. **Children's House on Empire**

- I. **Welcome/Introductions:** Cari Spoonemore PTO President
- II. **PTO Vision-** The Children's Kiva Parent/Teacher Organization (PTO) serves as a liaison between parents, teachers, staff and the Board of Directors, with the goal of enriching the Kiva community. The PTO strives to create a welcoming atmosphere for families to engage more deeply in their children's education by providing a forum sharing ideas and by sponsoring opportunities for family involvement.
- III. **Community Forum-**We love to hear what parents(guardians/staff etc.) are thinking please don't hesitate to share celebrations, comments, suggestions, questions or concerns! It is your participation that makes this organization great! We respectfully ask that these items be limited to 5 min, if you would like more time please request your items be placed on the agenda and we will be happy to accommodate you!
- A. Open Forum- follow up safety committee?, steam? playground project?, communication?  
Resolved? parent feedback from mentoring are positive.
- Question on Wednesday Club costs:** Josh said the costs are the same as last year with all of the money going to compensate whoever is running the club. For the dance team, all proceeds went to fund their trip to competition and Kokopelli's Bike Shop donated the money back to the school.
- Box Tops:** Parents who showed interest on their PTO forms will be contacted and we will get two parent volunteers to head up Box Tops, one for the elementary school and one for CH.
- Student Council:** Josh stated they would not be having a student council this year. Because in Montessori all students are leaders and they want to focus on encouraging that in all students.
- Communication issues with Elem:** Josh said they are working on getting whiteboard with any announcements out at drop-off and pick-up. The teachers are also sending home newsletters every couple of weeks and Josh will continue to send out his weekly email.
- Walk-a-thon Fundraiser Info:** This fundraiser is to raise our portion (25%) of funds to get a playground put in at the park which would benefit both our students and the community as a whole after we move locations. 50% of the money comes from a grant that the school is applying for and the other 25% comes from the city (which has been approved and the money is there). The kids were able to design what they wanted the play structure to look like and once everything goes through (not sure when the grant will be approved) it may be built next summer.
- Questions about selling water bottles and t-shirts:** Josh said they do have extra water bottles and will be selling t-shirts at a time TBD. PTO may be willing to help.
- IV. **Reports**
- A. **President**
1. Welcome
  2. new format for meeting general business 5:30-6 Fundraising Committee will meet 6:00-6:30. We did this 2 years ago and it worked very well.
  3. mentoring program review- **There have been talks of having an online based forum for this program for next year. Cari asked for help from people with a tech background of how we could design this to be most beneficial for both mentors and mentorees.**
  4. national school of choice week SOC HOP both school-(Date is January 28th from 5:30-7:30) Cari has a google doc she will share with staff and see how the schools want their students to participate. Cari also needs the PTO tax ID number to move forward. **Angie will provide.**

- a) Volunteers to assist?-May be able to get the square dancers as well as the High School dance team and maybe a dance studio to perform and teach a dance.
  - b) Need to book county annex- Must attend a county commissioner meeting and be apart of the agenda to get approval. Tamia Hurst volunteered to present for us.
  - c) Find a DJ- Susan's son has a friend she can ask and make sure he has appropriate music. Cari also knows a person who may be willing to donate his time. Will ask and follow-up.
5. Open PTO Position
- a) Classroom positions filled thank you!
  - b) President opening soon need someone to fill!
  - c) Election process
  - d) Proposal to edit the by laws- definition of executive community is contradicting itself in several places.Proposal vote passed. Also redefining distribution of funds (less fundraisers for PTO, bigger fundraisers would be under BOD and Erin Tanner in the future): This vote passed also.

**B. Treasurer (5 min)**

- 1. Checkbook balance is \$3,019.92 at October 5, 2015
- 2. Provided prior year PTO financial records to Susan Likes for review per our bylaws.Angie will report back on what Susan's conclusion is.
- 3. Working on forecast for Outreach budget.
- 4. PTO expense reimbursement policy - prior approval of expenses, Funds Authorization Form, dual signatures on all checks.
- 5. Monthly reports are available through Angie Seeley.

**C. Fundraising Director 2 min**

- 1. Yard sale success, just under \$2,000 dollars. Thanks for all those who volunteered, donated, and shopped.
- 2. Join us in 30 minutes for more Fundraising!!!

**D. Volunteer Director**

- 1. Overview of Volunteer Efforts
  - a) Enormous thank you to all who continue to help with crosswalk duty we still need to fill one spot for Wednesday mornings.
  - a) Charter may needs some help with Walk-a-Thon, parents to walk with classes, serve snacks after the walk and clean up
  - b) Charter needs a parent to help in the Music and/or Spanish class, Mon-Thurs 12:30 - 2:30, can be a 1 hour commitment per parent You do not need to have any experience, what a great way to learn with your children!
  - b) Children's House needs: Room Coordinators are sending out lists mainly need cleaning and outdoor yard clean up and annual maintenance and lunch time classroom help, contact Stacey for details

**E. Health and Wellness Liaison**

- 1. Nothing to report at this time

**V. Director's Corner (10 min-5 min each)**

- A. Josh Warinner: Executive Director- See responses under the parent forum portion of agenda
- B. Alexia Hudson-CH Executive Director- CH would like to thank the Samulski's and Amanda for doing apple pressing with students. Thanked everyone for help with yardsale- parent proposed sending out a quarterly reminder to have people gather stuff for next year's sale.

School pictures for CH will be in November. Alexia wants to extend an invitation for CH parents to come inside the school and mingle after drop-off. Wants to reinstitute some sort of parent gathering and is open to suggestions on how to do this so please e-mail, call, or stop in to talk to her about ideas.  
Susan wanted to make it clear parents are always welcome in the classrooms!

**VI. Upcoming Events/Calendar**

- 1. October 7th-Mom's Night CH 5:15-6:30
- 2. Oct. 14th Pumpkin Patch Field Trip CH 1-2:20pm
- 3. Oct. 16th no school Friday EMS
- 4. Oct. 16th PTO provide light refreshments for combined staff PD
- 5. Oct. 21st DAD's night CH 5:15-6:30
- 6. Oct. 19th board meetings @ EMS campus
- 7. Oct. 29th-30th Parent Teacher Conferences

**B. New Business items for next month's agenda**

- 1. Potential presidential election...
- 2. Discussing distribution of Funds proposal/vote on change if any

**C. Next PTO meeting:**

- 1. **November 10th** 5:30-6:00 p.m. @ CH. Fundraising 6:00-6:30 p.m.