

Children's Kiva Montessori School
PTO Meeting
Columbus Day October 10, 2016

- I. **Welcome/ Introductions:** Dena Thomason, President
Present: Alex Prime, Dena Thomason, Rebecca Samulski, Angie Seeley, Amy Cook, Lindsay Wilwol, Tamia Hurst, Stacey Weyand, Kathy Zubrycki, Margret Schmalz, Kelly Campo, AJ Dillon, Susan Likes
- II. **The PTO Vision:** The Children's Kiva Parent/Teacher Organization (PTO) Serves as a liaison between parents, teachers, staff and the Board of Directors, with the goal of enriching the Kiva Community. The PTO strives to create a welcoming atmosphere for families to engage more deeply in their children's education by providing a forum for sharing ideas and by sponsoring opportunity for family involvement.
- III. **Reports**
 - A. **President**—Dena Thomason
Kelly Campo—TJ's Mom, Alex Prime, Becca Samulski, Dena, Amy More, Stacy,
 - B. **Community Forum**
 - a. Celebrations- Philosophy night at CH had a really good turn out and it went really well. It's a great opportunity for parents to become more engaged with the school.
 - b. Becca proposed the idea of moving community forum to the beginning of the meeting
 - c. Angie Seeley said the reason it had moved to the end of the meeting was because there wasn't enough time for it in the beginning to also cover the business items and people were getting cut off beyond their two minutes.
 - d. Officers will discuss this and decide where to go with it for the next meeting.
 - e. Question regarding drop off time at E/MS and why it is earlier than CH?
 - i. Part of it is based on bus schedule, as some students are being bussed in from Towaoc.
 - ii. Question whether we could reconsider this timing for next year.
 - C. **Treasurer**—Angie Seeley
 - a. Checkbook balance is \$3,854.24, available to use \$2,977.05
 - i. Angie asked if there is a good way to inform teachers that there is money available upon request
 - ii. Susan Likes said she would let teachers know
 - iii. Question raised regarding whether there are general funds for class materials
 1. ie: music class does not have a budget, so Ms. Brook went to PTO to request funding.
 2. Each classroom has a budget and CH teachers feel they have enough to cover their needs

3. By-laws are written so that when a funding request gets made, it gets reviewed by PTO, then brought before the PTO for a decision if it seems appropriate.
 - iv. New check signers are needed—need a resolution made
 1. Angie proposed a resolution to make Aaron Knox, Dena Thomason, and Angie Seeley the signers on checks
 - a. Removing Susan Likes as a check signer
 - b. Two signatures are needed on checks
 2. A Resolution was made to authorize Aaron Knox, Dena Thomason, and Angie Seeley to be signatories on the Childrens Kiva Montessori School Parent Teacher Organization checking account at Dolores State Bank and removing Head of School Susan Likes as a signatory. The resolution passed unanimously
 - v. Additional funding is reserved for teacher appreciation funding
 - vi. \$97.00 for check book balance as a reserve
- b. Yard Sale Proceeds- 1,389**
- c. Book Fair October 17-21, online sales started yesterday through Scholastic**
- i. You can register online to sign up to volunteer or sign up in person
 - ii. Lunch with a Loved One is next week, at the Elementary Middle School
 - iii. CH has a small box of books but there will also be some online purchase
 1. CKMS will receive credit for all sales that are made.
 2. Teachers will also create wish lists that parents can purchase books for.
 3. Book Catalogue will be sent home with the kids
 4. Activity-- Decorate a pumpkin activity to look like your favorite character
 - iv. If you can help volunteer at the book fair please contact Angie Seeley

D. Yard Sale Update—Rebecca Samulski

- a. Thanks to Becca for once again organizing this event. It raised \$1,400 for the schools. There were some challenges with the weather.
- b. Thank you to all the volunteers and families who donated items to make this event a great success, including produce donations from Miholland's and Samulski's!!
- c. If anyone is interested in organizing a spring yard sale, that would be great.
- d. It's also a great outreach opportunity for the public to learn about the school

E. Volunteer Coordinator—

- a. EMS still needs help with Tues/Wed/ Thurs drop- 7:30-7:45
 - i. It's helpful to have a back-up person and a volunteer contact list
- b. E/MS Still need lunch help from 11:30-12 for lower EI; 12:00-12:30 Upper L each day of the week

- i. If you can't commit to the same day per week, but can drop in occasionally that works too
- c. Room Coordinators are needed for each of the classrooms. Room coordinators help coordinate what the volunteer needs are for their classroom.
 - i. If you are interested please notify Sabrina
- d. Suggestion to bring cutting prep works to the PTO meeting to be worked on or taken home by attendees. We will try this in November

IV. Scheduling PTO Meeting Times

- a. There are scheduling conflicts with certain days of the week.
- b. Proposal to offer the meeting at 3:30 to allow more parents to attend
- c. Next meeting will be the Monday, November 7th at 5:30. This will allow director and head of school to attend. We will continue on the 1st Monday of the month, and the officers will decide if it is worth offering a 3:30 meeting time again.
- d. Many kids are in soccer right now, so it's hard to find a day that works for everyone
- e. PTO will continue to add a short summary in the newsletter to help keep parents informed.

V. Director Corner—Susan Likes, Head of School at Elementary Middle School

- a. Please submit info for Kiva Kids newsletter by Thursdays
- b. Next week is parent teacher conference—last year PTO donated dinner for teachers, request to do it again.
 - i. Every night next week—M-TH teachers will be working late until 7:00pm. Parents brought in homemade foods—such as soups, crock pot meals and salads to grab when they can
 - ii. Make enough to feed 5-6 people
 - iii. CH would be lunch and dinner delivered to CH October 28th
- c. Veteran's Day Parade—it would be great to get Kiva Kids involved.
 - i. Dena will organize it. Kids can dress in red, white, and blue to march
 - ii. Kids could make thank you sign or make cards for veterans
 - iii. Kids can march with a Children's Kiva banner and some hand held flags
 - 1. PTO officers bought flags last year, but we will need more.
 - a. AJ offered to bring in a bunch of flags
 - 2. This would be an appropriate use of outreach funds.
 - iv. Margaret will get in touch with the American Legion to ask if a vertaran can do flag folding lessons and a ceremony for each of the schools on November 10th.
 - 1. There is a brother of younger siblings at E/MS who is leaving for boot camp soon. Perhaps he can come present, too.